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JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC NO. 6 NO CHANGE
IN CLASS/ ~~DECLASS~~ / CLASS CHANGED TO: TS S C RET. JUST 4
NEXT REV DATE 89 REV DATE 15/11/1951 TYPE DOC. _____
NO. PGS. _____ CREATION DATE _____ ORG COMP 40 OPT 5 ~~CLASS~~ 5
REV CLASS 5 REV COORD. _____ AUTH: HR 70-3

29 May 1951

MEMORANDUM FOR: ADVISOR FOR MANAGEMENT

VIA:

 /SP/OPC

Chief, I&SS

Chief, Classification and Wage Division

SUBJECT:

Increase of T/O

1. It is requested that the cadre T/O approved 17 March 1951 be increased by one position to permit employment of a Barber (grade and salary to be established by Classification and Wage Division). If approved, this position should be placed under the Property and Supply Officer.

2. The addition of a Barber is necessary because students will be restricted to the training site for at least the first few months of training and will not have access to commercial facilities. From a security standpoint it is not feasible to bring an uncleared barber to the site.

3. Until the number of students increases to the point where the job requires the full-time services of the barber, he will be assigned additional responsibilities under the Property and Supply Officer.

Acting Chief, TRD

Barber CPC-5
5/31/51
AJ

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